

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
June 15, 2023**

President Keith Hanvey called the June 15, 2023 Board of Education Meeting to order at 6:00 pm in the Guilford Elementary School.

Call to Order

Board members in attendance were, Tom Akshar, Shelly Bartow, Gordon Daniels, John Gliha, Keith Hanvey, and Jeanne Shields. Rebecca Sullivan arrived at 6:10 pm.

Board Members in
Attendance

The administration in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.

Administrator in
Attendance

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to enter into executive session at 6:01 pm to discuss the employment history of a particular person, a student matter, and the contract of a particular person.
Yes-6; No-0. Carried.

Executive Session

On a motion by Tom Akshar, seconded by Gordon Daniels, the Board of Education voted to return to open session at 6:45 pm.
Yes-7; No-0. Carried.

Return to Open
Session

Keith Hanvey, Board of Education President, led the Pledge of Allegiance.

Pledge of Allegiance

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to approve the revised agenda. Item 7 under Certified Personnel was removed from the agenda.

Order of the Agenda
Established

Yes-7; No-0. Carried.

Marek Rajner, Board of Education Student Member reported on the following:

Marek Rajner Presents

- Marek spoke about the Senior Trip and stated it went very well and they had a good time. There were no disciplinary issues.
- The Pageant of Bands went really well and Marek thought the energy and environment were great. The kids had a lot of fun and enjoyed it.
- Marek spoke about the Senior Recognition Concert. It was Mrs. Bunting-Cliffe's last concert and she was gifted with a bench for her garden.
- The Student Council took a trip to Ocean City and Marek said they had a great time.
- The Senior walk through took place on Tuesday. They walked through Greenlawn and Guilford. The Pre-k students wore a cap and gown and walked hand in hand with the Seniors. After the Seniors had lunch at the Guilford golf course. Following this there was a moving up day ceremony held at the High School where different staff and students participated in games and skits.

Timothy Ryan, Superintendent of Schools reported on the following:

Timothy Ryan
Presents

- The administrators met with the architects on the Capital Project. They have moved the anticipated completion date up and are hopeful it will be completed sooner than anticipated.
- Bainbridge-Guilford will host summer LINKS this year. It will be open to all 16 schools in BOCES. There will be two different dates in the summer, July 14th and August 7th.
- Mr. Ryan stated that due to low interest there will be no summer school held at the High School this year. The 6th graders will stay at Greenlawn rather than come to the High School as was planned. The numbers for Guilford and Greenlawn are good though.

- Mr. Ryan said that Bainbridge-Guilford Central School is now part of the Chenango County Chamber of Commerce. He spoke about the pipeline he is working on for students who do not plan to go to college after High School and instead will enter the workforce.
- Mr. Ryan thanked Marek for his service on the Board for the school year. Mr. Hanvey presented Jeanne Shields with a banner as a thank you for her many years of service. Mr. Ryan presented Ms. Shields with a plaque and certificate. Everyone enjoyed a cake after the presentation.

Visitors in the audience included two students, their parents, and three staff members. They declined to speak.

Visitors in the
Audience

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to approve the following Certified Personnel:

Certified Personnel

- Request approval for district employees (Occupational Therapists, Speech Therapists, etc.) who may provide related services during the summer months to be paid an hourly rate equivalent to 1/1400th of their current salary for all hours worked.
- Appointment of Rachel Decker to the position of Temporary Registered Professional Nurse (school), effective 7/1/23 thru 6/30/24.
- The tenure appointment of Leslie Cuozzo:
Name: Leslie Cuozzo
Tenure Area: Licensed Teacher Assistant
Certificate: Licensed Teacher Assistant – Level III
Commencement of Service on Tenure: 9/1/2023
- The tenure appointment of Melissa Epps:
Name: Melissa Epps
Tenure Area: Special Education
Certificate: Permanent – Special Education
Commencement of Service on Tenure: 9/1/2023
- The tenure appointment of Meaghan Keesler:
Name: Meaghan Keesler
Tenure Area: Childhood Education
Certificate: Professional – Childhood Education
Commencement of Service on Tenure: 9/1/2023
- The tenure appointment of Dr. Vanessa Ziegler:
Name: Dr. Vanessa Ziegler
Tenure Area: Social Studies
Certificate: Initial – Social Studies 7-12
Commencement of Service on Tenure: 9/1/2023
- The appointment of Art Rigas to the position of Year-Long Substitute Business Teacher, Step 2, effective 7/1/23-6/30/24. Background check complete.

Yes-7; No-0. Carried.

On a motion by John Gliha, seconded by Rebecca Sullivan the Board of Education voted to approve the following Non-Certified Personnel:

Non-Certified
Personnel

- The appointment of Bonnie Goss-Beisler to the position of Bus Driver, FT, 10 months, retroactive to 6/1/23. Background check complete. Vice: Kyle Fuller
- The appointment of Bethany Shaw to the position of Substitute Teacher Aide (PT), retroactive to 2/9/23. Background check complete.
- The appointment of Layla Price to the position of Substitute Custodial Worker (PT), effective 6/16/23. Background check complete.
- The appointment of Carmen DeCocker to the position of Bus Attendant, FT, 10 months, ~4.25 hrs./day. Retroactive to 6-1-23. Background check complete. Change in hours from PT to FT due to increased student needs.
- The appointment of Anthony Ladd to the position of Custodial Worker (Temp Summer), \$14.20/hr., effective 6/26/23 for 8 weeks. Background check complete.

- The appointment of Celeste Baldwin to the position of Custodial Worker (Temp Summer), \$14.20/hr., effective 6/26/23 for 8 weeks. Background check complete.
- The appointment of Kristina Nightengale to the position of Custodial Worker (Temp Summer), \$14.20/hr., effective 6/26/23 for 8 weeks. Background check complete.
- The appointment of Anthonylouis Grigoli to the position of Custodial Worker (Temp Summer), \$14.20/hr., effective 6/26/23 for 8 weeks. Background check complete.
- The appointment of Lucas Carlin to the position of Custodial Worker (Temp Summer), \$14.20/hr., effective 6/26/23 for 8 weeks. Background check complete.
- The appointment of Rebecca Binelli to the position of Food Service Worker (Temp Summer Program), \$18/hr., effective 6/26/23 through 8/4/23. Background check complete.
- The appointment of Kristina Pratt to the position of Food Service Worker (Temp Summer Program), \$18/hr., effective 6/26/23 through 8/4/23. Background check complete.

Yes-7; No-0. Carried.

Sports Personnel

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following sports personnel:

- Approval of the fall sports coaching appointments (Attachment A).

Yes-7; No-0. Carried.

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to approve the following sports summer enrichment personnel:

Summer Enrichment
Personnel

- The appointment of the following personnel to the position of Fitness Center Staff:

Tracy Kutz	Tom Palmatier
Israel Lorimer	Kyle Besemer
Nick Mayo	Rachel Seiler
Art Rigas	Ann Messenger
Devin Schmitz	Dan Cirigliano
Justin Autera	Kevin Wehrli
Jason Casey	

Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the following Business Items:

- Acceptance of the Audit Engagement Letter for the 2022-23 Annual Financial Audit being conducted by Inero & Co.
- Adoption of the following resolution:
Be it hereby resolved that, the Board of Education of the Bainbridge-Guilford Central School District authorizes the appropriation of an amount not to exceed \$150,000 from the district EBALR (Employee Benefit Accrued Liability Reserve) for the purpose of paying retirement incentives and other accrued benefits incurred during the 2022-23 school year; and, accordingly amend the 2022-23 school budget by increasing Estimated Revenue and Appropriations in an amount not to exceed \$150,000. Resolution retroactive to January 5, 2023.
- Adoption of the following resolution:
RESOLVED, that the Board of Education of the Bainbridge-Guilford Central School District hereby authorizes the funding of the District approved reserves with excess unassigned fund balance at June 30, 2023. The allocation of such fund balance will be determined subsequent to June 30, 2023 and prior to setting the tax levy.
- Adoption of the following resolution:
*WHEREAS, the Bainbridge-Guilford Central School District provides eligible employees a High Deductible Health Plan with an HSA/HRA stack option; and
WHEREAS, in accordance with such plan, the District contributes to eligible employees HSA accounts \$1,400 annually (single coverage) or \$2,800 annually (two-person/family); and
WHEREAS, the IRS increased the minimum annual deductible for 2023 to \$1,500 annually (single coverage) and \$3,000 annually (two-person/family); and*

Audit Engagement
Letter

EBALR Resolution

Reserve Funding
Resolution

HSA Resolution

WHEREAS, the District desires to make the appropriate modifications consistent with the IRS minimum annual deductible amount for all current employee and/or unit contracts and the affected employees and/or bargaining units have indicated their agreement to the same in writing to the business office.

NOW THEREFORE, be it resolved that effective July 1, 2023, the District shall make appropriate modifications to its annual contributions related to the High Deductible Health Plan with an HSA/HRA stack option for eligible employees to reflect contributions to employee HSA accounts of \$1,500 annually (single coverage) and \$3,000 annually (two-person/family) or the IRS annual minimum deductible amount, whichever is greater.

E. Acceptance of \$9,750 in grant proceeds from the Community Foundation for South Central NY, LLC for the 2022-23 Ag in the Classroom program.

Ag in the Classroom
Donation

F. Approval of a budget amendment increasing revenue item A2705 Gifts and Donations in the amount of \$9,750 and increasing the following expenditure areas due to receipt of grant from the Community Foundation for South Central NY, LLC.

Budget Amendment

• A2110.130-01-4932 Ag Education Stipend – Mini Grant	\$ 2,000.00
• A2110.400-01-3832 Ag Education Contractual – Mini Grant	\$ 2,300.00
• A2110.450-01-3832 Ag Education Supplies – Mini Grant	\$ 5,450.00
Total	\$9,750.00

Yes-7; No-0. Carried.

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to approve the following Old Business Items:

Code of Conduct Second
Read

A. Second read of the Code of Conduct for the '23-'24 school year.

Code of Conduct
Approval

B. Approval of the *revised* Code of Conduct for the '23-'24 school year.

Yes-7; No-0. Carried.

On a motion by Tom Akshar, seconded by Gordon Daniels the Board of Education voted to approve the following New Business Items:

A. Permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School District and the Transportation Supervisor.

Transportation
Supervisor MOA

B. Permission for the Superintendent to sign the Contract between Bainbridge-Guilford Central School District and Children's Home of Wyoming Conference.

Children's Home of
Wyoming Contract
Girvin & Ferlazzo Legal
Counsel Agreement

C. Permission for the Superintendent to sign the School District Legal Counsel Agreement between Bainbridge-Guilford Central School District and Girvin & Ferlazzo P.C.

Yes-7; No-0. Carried.

The following planning events were discussed:

Planning

Board Events

- June 24th – Graduation @ 7:00p – High School Front Lawn
- July 6th – Re-Organizational Meeting @ 6:00 – District Conference Room

School Events

- June 16th – Summer Olympics – Greenlawn Elementary School
- June 22nd – First Grade Graduation @ 1:00 – Guilford Elementary School
- June 22nd – Moving Up Day (Grades 2-5) @ 9:00 – Greenlawn Elementary School
- June 22nd – Sixth Grade Graduation @ 11:00 – Greenlawn Elementary School
- June 23rd – Sr. High School Awards @ 6:30 – Jr.-Sr. High School

On a motion by Gordon Daniels, seconded by Tom Akshar the Board of Education voted to enter into Executive Session at 7:32 pm to discuss the Superintendent's Evaluation.

Return to Executive
Session

Yes-7; No-0. Carried.

On a motion by Shelly Bartow, seconded by John Gliha the Board of Education voted to return to Open Session at 8:18 pm.

Return to Open Session

Yes-7; No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow the Board of Education voted to adjourn the meeting at 8:20 pm.
Yes-7; No-0. Carried.

Adjournment

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kelly Grigoli".

Kelly Grigoli
District Clerk/District Secretary

Fall 2023 Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Cat</u>	
Art Rigas	Varsity Football Head Coach	7	1	*
William Zakrajsek	Varsity Football Assistant Coach	7	2	*
Kyle Besemer	Varsity Football Assistant Coach	2	2	* (Will be shared, 1/2 of stipend)
	Varsity Football Assistant Coach		2	(Will be shared, 1/2 of stipend)
Jason Casey	Modified A Football Coach	3	4	*
	Modified A Football Coach		4	
Tracy Kutz	Varsity Girls Volleyball Coach	7	1	
Ann Messenger	Girls JV Volleyball Coach	7	2	
Sarah Nezelek	Girls Varsity Soccer Coach	6	2	
James Spinella	Girls Modified A Soccer Coach	7	5	
Wilfried Spalholz	Boys Varsity Soccer Coach	7	2	
Devin Schmitz	Boys Modified A Soccer Coach	4	5	
Danielle Suda	Cheerleading Coach	7	6	
	Varsity Golf Coach		6	

* Newly appointed

Volunteers:**Football:****Cross Country:** Nick Mayo**Girls Soccer:** Christine Oliver**Boys Soccer:** Jason Porter, Christine Oliver**Cheerleading:****Golf:****Volleyball:****Paid Scorekeepers & Timekeepers:****Football:****Volleyball:** Cathy Vigneri, Lorraine Porter, Tracy Kutz, Ann Messenger**Girls Soccer:** Mike Davidson, Christine Oliver, Kimberly Mayo, Riley Smith**Boys Soccer:** Mike Davidson, Christine Oliver**Cheerleading:** N/A**Golf:** N/A**Merger Agreement(s):** Cross Country, Indoor track, Wrestling